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**THE CO-OPERATIVE CITY BANK LTD.**  
H.O. : U. N. BEZBARUAH ROAD, SILPUKHURI  
GUWAHATI - 781 003

A/c No. _____
L. No. _____

To  
The Manager  
The Co-operative City Bank Ltd.  
\_\_\_\_\_ Branch

Date : \_\_\_\_\_

Dear Sir,

Being desirous of opening a Current Deposit account with your Bank, I/ We hand you a remittance of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) I/ We agree to comply with and be bound by the Bank's rules for conduct of the account.

- 1) Name of Account \_\_\_\_\_  
(in block letters)
- 2) Father's/ Husband's name \_\_\_\_\_
- 3) Full Address \_\_\_\_\_  
\_\_\_\_\_ Phone \_\_\_\_\_
- 4) Business or Profession \_\_\_\_\_
- 5) Type of Business/ Profession \_\_\_\_\_
- 6) Constitution \_\_\_\_\_
- 7) Mode of operation \_\_\_\_\_
- 8) Special Instructions if any : \_\_\_\_\_

Authorised Signatories Full Name :

Specimen Signature

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Please issue me/ us a cheque book.

Your's faithfully,

**INTRODUCTION**

I/ We \_\_\_\_\_  
hereby introduce Mr./ Miss/ Mrs. \_\_\_\_\_  
Proprietor/ Partner/ Son/ Daughter/ Wife of \_\_\_\_\_  
who is/ are personally known to me/ us for past \_\_\_\_\_ months/ years and confirm correctness of the occupation and address as declared by the depositor in this Current Deposit Account opening application form.

Signature of introducer verified

.....  
(Signature of the introducer)

Address \_\_\_\_\_

Nature of A/c \_\_\_\_\_ No. \_\_\_\_\_

Branch Manager

**For Sole Proprietary Concern**

I, Mr/ Miss/ Mrs \_\_\_\_\_ son/ daughter/  
wife of \_\_\_\_\_ do hereby declare  
that I am the sole proprietor of \_\_\_\_\_ and I undertake to  
inform the Bank in case of any change in the constitution of the concern.

(Signature of Sole Proprietor)

(For Clubs, Societies, Limited Liability Company)

Copy of Resolution passed by the Board of Directors/ Managing Committee/ Executive Committee  
of \_\_\_\_\_  
at their meeting held on \_\_\_\_\_

"Resolved that a Banking Account be opened with the Co-operative City Bank Ltd. in the name  
of \_\_\_\_\_  
and further resolved that the account be operated by the following office-bearers on behalf of  
the \_\_\_\_\_

(Name and designations of the operations of the account)

1. _____	Mode of operation _____
2. _____	_____
3. _____	_____
4. _____	_____

True copy

\_\_\_\_\_  
(Confirmatory signature of the Chairman)

Documents Required :

1. A copy of Partnership Deed in case of partnership firm.
2. Constitution & Resolution in case of Club/ Society/ Institution.
3. In case of Company
  - i) Memorandum of Association
  - ii) Article of Association
  - iii) Resolution
  - iv) List of Directors.